

Emergency Response Plans

The Port of Sunnyside Club, Inc. has developed the following emergency response plans for the safety of its employees, its boaters and the outside agencies that may be called upon to assist our marina in case of an emergency. Since it is possible, even likely, that these emergencies will occur when the marina has little, or even no staff on duty, it is very important that these emergency response plans be communicated to all of our boaters. This will be accomplished through the annual Pier Safety Meetings program established by the Board of Directors. An annual meeting with all piers will take place during each boating season to review the "Emergency Response Plans"

In the event of any emergency, one of the following employees of the Port of Sunnyside Club, Inc. must be called. The person who is first made aware of the emergency will start at the top of the list and work down. The first employee contacted will make sure the rest of the employees are notified. In addition to the name and phone number to call, there is also an estimated time it may take this employee to reach the marina.

Rick Chapman, General Manager, phone 651-246-2118, estimated time to respond is 50 minutes.

Melinda Tasler, Administrator, phone 651-246-6971, estimated time to respond is 20 minutes.

Tim Hanna, Ship Store Manager/Service Administration, phone 651-472-1364, estimated time to respond is 10 minutes.

Dick Weierke, Lead Mechanic, phone 651-246-6995, estimated time to respond is 30 minutes.

Tim Becher, Travelift Operator/Mechanic, phone 612-889-7894, estimated time to respond is 30 minutes.

Jon Husie, Mechanic, phone 651-246-6983, estimated time to respond is 30 minutes.

Tony Klegin, Yard, phone 651-472-1484, estimated time to respond is 45 minutes.

Gary Stensby, a boat owner who is an inactive employee, can be activated in an emergency situation. Gary is fully qualified and insured to operate the workboat. Phone 612-867-4424, estimated time to respond is 2 minutes if Gary is on his boat.

Gary Hermes, a boat owner who is an inactive employee, can be activated in an emergency situation. Gary is fully qualified and insured to operate the workboat. Phone 651-303-2469, estimated time to respond is 2 minutes if Gary is on his boat.

Fire

The City of Oak Park Heights contracts with the Bayport Fire Department. In the event of a fire on a boat in the marina or anywhere else within the marina, the first person having knowledge of the fire should call 911 immediately. This call will be received and responded to by the Bayport Volunteer Fire Department. Once 911 has been called, the person should then call one of the employees of the marina, starting from the top of the list. Fire extinguishers are located and clearly labeled throughout the marina docks (2 on the Gas Dock, 1 on GD Dock, 2 on G Dock, 2 on the Main Dock, 5 on the North Dock, 3 on Pier One, 2 on Pier Two, 3 on Pier Three, 2 on Pier Four, 2 on Pier 5 and 2 on Pier Six). These extinguishers should be utilized for small fires only.

In the case of a boat on fire, personal safety of our employees and boaters is our first concern. If the boats immediately adjacent to the boat on fire can be moved out of the marina safely, this should be accomplished immediately.

The other immediate actions that need to be accomplished are: closing the marina to all traffic, hitting the emergency shut offs at the gas dock (located at the top of the ramp and on each side of the gas dock building), turning off electrical power to the pier where the boat is on fire (emergency shut offs are located at the top of each pier and are labeled in red) and beginning the immediate evacuation of the pier. Everyone evacuating the pier should meet outside the bathhouse.

No one should attempt to leave the marina by car. This could cause the fire trucks and other emergency vehicles to be delayed in their response. Once the Fire Department is on site the role of the marina employees becomes strictly traffic control and communication.

Hazardous Waste Spills/Fuel/Diesel

The Port of Sunnyside Club, Inc. has contracted the Bay West Inc. to respond to all Hazardous waste spills clean up. We will call Bay West Inc. for any spill over 10 gallons and will report any spill over 5 gallons to the MPCA. For spills under ten gallons, there are four boxes located throughout the marina which contain both containment booms and absorbent booms. The containment booms are long pieces of material, which can be placed in a circle around the spill or can be used to contain a spill in a slip. The absorbent booms can be used to place over the spill to soak it up. Once the absorbent booms are removed from the water they must be disposed of like any other hazardous material.

The first person having knowledge of a hazardous waste spill over 10 gallons, either in the water or on land, must call 911 immediately. Any fuel spill becomes an immediate fire hazard. The Bay Port Volunteer Fire Department will respond to the call. They are equipped to contain spills until Bay West Company can be called to respond to the clean up of the spill. Bay West Inc. 24-hour response number is:

1-800-279-0456

The first person having knowledge of a hazardous waste spill should also call one of the employees of the marina, starting with the top of the list.

Drowning

In the event that someone has fallen in the water in or around the marina, there are several safety related items to remember. If the person has fallen between a boat and a slip, it is imperative to get them out immediately. Given the wake activity in our marina, being in this position is very dangerous. Remember that there are ladders located throughout our marina on at least every other slip finger. There are also safety rings and ropes located on each pier in the same location as the fire extinguishers mentioned above. Please follow these instructions if you are the first person on the scene of a potential drowning incident:

Drowning - Emergency Response

REMEMBER THE FOLLOWING LETTERS: D.R.A.B.C.

D: DANGER:

- Assess the situation and ensure safety of yourself, the casualty and others. Be especially careful of potential electrical current.
 - Drag Casualty from water

R: RESPONSE

Check the casualty's response: **SHAKE AND SHOUT**

A: AIRWAY

Turn Casualty on side and clear Airway USE CAUTION IF SUSPECTED SPINAL INJURY

B: BREATHING

Open mouth, tilt head back, extend jaw and listen for breathing.

IF NOT BREATHING: COMMENCE MOUTH-TO-MOUTH

5 BREATHS IN 10 SECONDS

C: CIRCULATION

Check for pulse at neck or wrist

IF NO PULSE: COMMENCE CARDIAC MASSAGE

30 COMPRESSIONS EACH 10 SECONDS
THEN 2 BREATHS IN 5 SECONDS

REPEAT COMPRESSIONS

REPEAT BREATHS

Note: If only one person is responding they should do compressions only.

ONCE RECOVERED, PLACE ON LEFT SIDE AND CALL 911

NEVER GIVE UP

Severe Storm/Tornado

Know what a tornado WATCH and WARNING means:

- A tornado WATCH means a tornado is possible in your area.
- A tornado WARNING means a tornado has been displayed on radar and/or actually touched down and may be headed for your area. Go to safety immediately.
- Tornado WATCHES and WARNINGS are issued by county or parish.

When a Tornado WATCH Is Issued...

- Listen to local radio and TV stations for further updates.
- Be alert to changing weather conditions. Blowing debris or the sound of an approaching tornado *may* alert you, but this is not always the case. Many people say a tornado sounds like a freight train.

When a Tornado WARNING Is Issued you will here the sirens...

- If you are inside one of the buildings, or on a boat, go to the restrooms in the bathhouse or one of the restrooms in the main building. The tornado may be approaching your area.
- If you are outside and are unable to make it to the bathhouse or main building, lie flat in a ditch or low-lying area.
- Do not use your vehicle as a means of escape. Cars and trucks can be fatal shelters. If you are already in your car, you may evade a tornado by moving at right angles to it. If you are trapped in the storm's path, get out of your vehicle and seek shelter in a ditch.
- During a tornado, do not seek shelter in the warehouse or the shop area, because it is important to absolutely avoid buildings with large free-span roofs.

After the Tornado Passes...

- Watch out for fallen power lines and stay out of the damaged area.
- Listen to the radio for information and instructions.
- Do not use candles at any time.

Flood

Because we are in a position to know at least days and possibly weeks in advance of rising water levels, we will always have the time to prepare for any flood situation. Our first concern will be to create barricades to assure the flood waters are not allowed to reach our buildings. The level at which we will take action occurs when the projected crest of the river is 687 feet above sea level. If the water is expected to crest at levels above our ability to create barricades, a decision will be made to move all of our valuable items and evacuate the buildings. In any event, the flood preparations will be overseen, and decisions made, with the support and help of the Board of Directors.